TOWN OF SHADELAND

Town Council Meeting

Tuesday, June 7, 2022 at 7:00 P.M.

Council members present: Mike Kuipers, Tim Balensiefer, Bob Morrison, David Downey, Josh Shives, David Vanderkleed, Pamela Luenz, Clerk-Treasurer Charlene Brown and Attorney Stu Weliever.

The meeting was called to order by Mike Kuipers at 7:00 PM at the Shadeland Town Hall.

The last call for bids for the Community Crossings 2022-1 project was announced. Bids were received from Milestone Contractors, LP and Rieth Riley Construction. Rieth Riley Construction objects to the opening of Milestone since they did not come to the Pre-Bid meeting. Upon the advice of our Attorney the Town exercises their right to waive any irregularities, and therefore both bids will be opened.

* Rieth Riley: $337,206.40
* Milestone Contractors: $398,824.00

The bids will be reviewed by our engineer and attorney prior to awarding the contract.

Pam made the motion and Josh second the motion to accept the May 10, 2022 minutes as presented. All in favor.

Clerk-Treasurer’s Report

Pam made the motion to approve claims totaling $45,919.11 as presented, Dave V second, all in favor.

Financials were reviewed this month by Josh. Pam made the motion to approve May 2022 financials as presented, Dave V second, all in favor.

Char reminded everyone she would be out of the office at training June 12th – June 16th.

Char also mentioned she is very pleased with the purging Kelley is doing for the Town. We have a long way to go, but it is moving along nicely. Mike also mentioned he saw the storage area before Kelley started and he is also pleased

Town Hall Complex:

Mike indicated he would like a committee formed to make decisions that need to be made between board meetings when necessary. Char is going to head the committee. Dan Plantenga is going to represent the Fire Department. Mike would also like an appointee from the Parks Committee. No volunteers came forward. Mike and Tim also indicated they would be willing to attend as necessary. It is likely we won’t need a meeting every week, however when we do, Char suggested the meeting be from 10:00 a.m. to 11:00 a.m. on Thursday morning.

Ken indicated that they should break ground this week for the foundation work.

Josh asked if there would be a ground breaking ceremony. Stu suggested the Chamber of Commerce may also get involved with publicity as well. David D asked of the portapot could be moved to a location that is not directly across the street from Arni’s.

Community Crossings 2022-1

Ken presented a proposal to services related to the upcoming Community Crossings Matching Grant 2022-1 award, not to exceed $24,700.00 for the project. David D made the motion, Tim second, all in favor.

Ken also indicted he has seen Milestone bids coming in significantly higher than other bids a lot this year. They have not offered an explanation as to why.

Highway Department

David D presented the Highway report. Tom has been working at the Park as well, cleaning the picnic tables, power washing the concrete, etc. He has also been taking care of some ditches and signs.

David indicated there will be some additional work at the corner of Kyle Drive and CR 250 during the CCMG. There is an issue with the ditch and water is rising to the home on the corner. It is part of the grant specs, and will be taken care of.

Park Committee

Josh presented the park’s committee report. The Capstone project is complete, but the report wasn’t presented as of the last committee meeting. They will be discussing it at the next committee meeting and prepare a recommendation to the Town Council.

The Parks Committee is also working on some community events, such as tie dying, trunk or treat, holiday gift wrapping. Everyone is welcome to come. They also discussed how to advertise these events.

The Parks committee also wants to explore the option of using the former Kennel Club building as a recreation facility. The Tippecanoe Arts Federation may be willing to do some artwork on the exterior of the building to freshen it up. They would like to put in some pickleball, indoor soccer, maybe activities for little tykes. Pam asked who would be handling the reservations, etc. David is hoping there will be volunteers willing to help with this. There will also need to be some ventilation set up.

Planning report – Tim Balensiefer

Tim gave the planning committee report. Denise Vanderkleed appeared regarding her neighbor’s new home causing drainage issues. Tim indicated he felt it wasn’t something the Town was responsible for, but could offer support if the HOA decided to do something. The Geisler family appeared regarding parcelizing 1600 W 400 S. It would seem parcelization would be allowable, but Tim recommended getting a flood plain certification prior to applying for the parcelizing as they may not have a good place to build.

Ken presented the Town Council with information regarding MS4. He indicated he would be happy to apply for the waiver for MS4 on our behalf. He is familiar with some employees at IDEM that can help, and he feels as though there is a good possibility we can get the waiver due to our low density, and the less than desirable conditions for moving utilities under railroads and waterways. David D indicated we also have the option of joining the County MS4 but there are heavy costs with that, and the Town’s contribution will never go down, only increase. Josh made the motion that we have Ken assist with applying for the waiver, Dave V seconded, all in favor. The council has asked that Ken make a proposal for this service.

Fire report – Pam Luenz and Kevin Vanschepen

Kevin presented the fire report. The graphics and portable tank cover have been installed on the new Tanker truck. Kevin offered to show the new truck to anyone interested after the meeting. The fire department is considering a bylaw change to the meeting time.

Citizen Comments: none

Council / Clerk / Attorney comments

Josh indicated an interest in getting devices so the council can access various materials electronically and save paper costs. It would be an expensive initial fee, however would make accessing items much easier. Char will look into options for these devices. We might want a server to hold all of this storage and make it accessible to everyone.

Mike let everyone know about the Evonik Expansion that was announced – the Town of Shadeland is proud to have this in our Town, and is grateful to the Federal, State, and Local governments involved in making this happen.

Char mentioned she would like to offer up the old copy machine to either a local volunteer fire department, or for sale on the Clerk-Treasurer’s listserv. Stu reminded us the council would need to declare it surplus equipment. Josh made the motion to declare the old copier surplus and allow Char to dispose of it in the best and easiest way possible. Pam seconded the motion. All in favor.

Char was able to get some English Paper Piecing samples courtesy of paperpieces.com to use at the next crafting day, and she will be providing lessons. The next crafting day is June 18th from 9:00 a.m. to 3:00 p.m.

David D made the motion to adjourn, Dave V second, all in favor to adjourn at 8:02 p.m.

Approved:

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Michael Kuipers Tim Balensiefer

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Robert Morrison, Jr. David Vanderkleed

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Joshua Shives David Downey

Attest:

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Pamela Luenz Charlene Brown, Clerk-Treasurer