

TOWN OF SHADELAND
Town Council Meeting
Tuesday, December 12, 2023 at 7:00 P.M.

Council members present: Michael Kuipers, Tim Balensiefer, Bob Morrison, David Downey, Dave Vanderkleed, Josh Shives, Pamela Luenz, Stu Weliever, Town Attorney and Charlene Brown, Clerk-Treasurer.

The meeting was called to order by Mike Kuipers at 7:00 PM at the Shadeland Town Hall.

Pledge of Allegiance was led by Pam.

Bob made the motion to approve the November 14, 2023 minutes, Josh second, all in favor.

Clerk-Treasurer's Report

Char presented the claims docket for approval in the amount of \$936,652.62. Pam made the motion, Tim second to approve claims. All in favor.

Financials were reviewed this month by Josh. Josh made the motion to approve November 2023 financials as presented, Pam second, all in favor. Mike will review financials next month.

Char reminded the Town Council the SBOA exit conference would be 12/13/23 at 10:00 a.m. and the council was invited. Mike Kuipers and David Downey indicated they would attend.

Resolution 2023-05 Rainy Day Transfer was proposed, Josh made the motion and Dave V second, all in favor.

Resolution 2023-06 – 2023 encumbrances was proposed. Josh made the motion, Dave V seconded, AIF.

Town Hall Complex

Ken reported that we have about 20 items remaining on the punch list to complete. Several items are still missing. Primarily subcontractors need to come out and do some things.

Ken reported that the OCRA Grant funding application is due in April, awards are in August so within the next year the two buildings could come down. Our match would be 10-20%.

Mike would like to put in a dais for council tables. Maybe a podium. Ken will provide options and costs.

Mike also asked if we could get lighting at the entry on SR 25 as when it is dark you can't see the entry. Pam made the motion, Tim seconded, all in favor to resolve the safety issue for the entry at SR 25. Temporarily Tom will put some reflectors at the entry.

Highway Department

Ken reported CCMG – 2023 – 01 is substantially complete.

Tom reported he's been checking the roads and parks. He has been moving stuff from the old town hall to the old kennel club, and preparing to move the highway department into the old building.

David D made a connection with INDOT and they do not plan to make any improvements to SR 25 until 2035. They would not indicate what projects may be in line. Ken asked INDOT again about the slow down/speed limit signs and the permit is not available yet.

Regarding CR 100 the City of Lafayette is responsible for CR 100 W. The City Engineer will be taking some traffic counts, and put up some signs to deter truck traffic.

CCMG 2024-01 deadline is January 25, 2024. David D is lining up some projects for that round. Last month the Council approved a skid steer. There were some deficiencies in the quote approved, and David D would like to approve the second highest quote, and accept the trade in of \$11,500, and add a \$500 snow blade upgrade. The bucket height on low skid steer bid was not high enough to reach our salt box, and was not available at this time. David D indicated that the S650T4 is the second lowest bidder, and but is the most responsive bidder. The total would be \$47,107.34. Bob made the motion, Pam seconded, all in favor to accept the S650T4.

Park Committee

Dave V gave the Parks Committee report. The pond project has begun.

David D has had a number of ball clubs express interest in using the ball field. The parks committee recommends charging \$1.00 to rent the ball fields if they maintain the ball park. Tom asked if the Committee would remind the clubs to make sure the trash gets put into the trash cans after use. If the trash needs emptied, we can leave them garbage bags to facilitate. Bob made the motion, Tim seconded, all in favor to set the rental fee at \$1.00.

Josh reported on the community room rentals. The committee would like to amend the residential rental rate for \$25 per hour, up to \$100.00. A brief discussion ensued and it was tabled for January.

Planning Report

Tim reported that Tipmont has received a grant from the County to install fiber throughout Town. Tim is trying to streamline the ROW permit process for them. The Town looks forward to having fiber throughout town.

Tim also discussed the UTV/ATV Golf Cart ordinance. He recommends taking off the golf cart portions off the ordinance. Stu relayed his recommendations regarding the ordinance. The general consensus is that Shadeland should allow ATV/UTV on the roads as it is usually used for business.

Fire report – Pam Luenz and Allen Bol

Allen Bol gave the fire department report. The VFD is primarily out of the old building. There is some foam that the State is going to come pick for free next week. The VFD was in the Lafayette Christmas Parade. The VFD needs an amendment to the bylaws regarding the medical director. Allen asked our insurance agent if he would be insured, and he would if he is on the official roster. Josh made the motion to approve the bylaw change, Dave V second, all in favor. The inhouse medical truck had an emergency repair. The Christmas Party is January 2nd at Walt's Other Pub. Elections of officers were held. Josh made the motion to approve the executive committee, Pam second, all in favor. The County Fire meeting will be held in Shadeland on February 20th.

Pam indicated she has asked Allen for a list of equipment on vehicles so we know how old things are and when they need to be replaced.

Mike expressed his gratitude to the VFD for their help moving into the new building.

Citizen Comments:

No citizen comments

Council / Clerk / Attorney comments

Josh would like to approve the Election Board having a voting center here at Town Hall this year.

Pam asked the council if there should still be a pepper press, should it be quarterly, twice a year. Josh indicated he is open to changing the timing of it, however if we have content, there is no harm in sending it quarterly.

Mike asked the council members to consider committee assignments.

Dave V asked if there should be an open house to bring the community in to see the new Town Hall.

Mike asked Pam to head up a 40th anniversary celebration over the summer.

Tim made the motion, Josh seconded the motion to join the Tippecanoe County Area Chamber of Commerce. All in favor.

Char presented the Ordinance 2023-06 Refundable Deposit Fund for consideration to deposit. Dave V moved to approve, Josh seconded, All in favor.

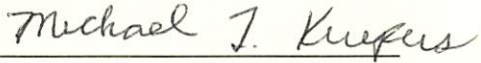
Char invited everyone to crafting day on Saturday from 9:00 am to 3:00 pm or whenever.

Char also requested approval of the council for the new lease agreement with the Township Trustee for \$300.00 per month, paid semi annually in June and December. David D made the

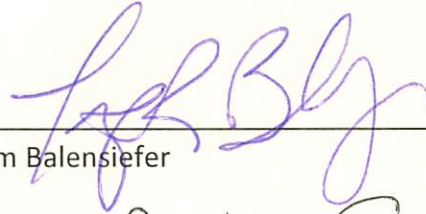
motion that she is charged \$300.00 per month through December 31, 2025, she cleans the building, pays her own phone and internet. Josh second, all in favor.

David D made the motion to adjourn, Josh second, all in favor, to adjourn at 8:28 p.m.

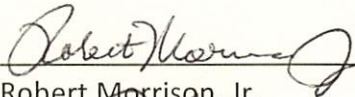
Approved:



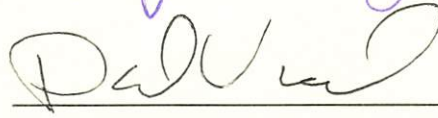
Michael Kuipers



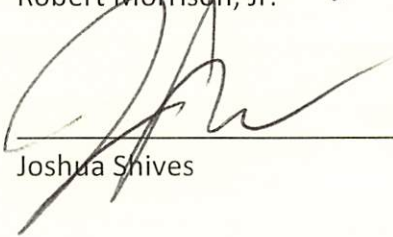
Tim Balensiefer



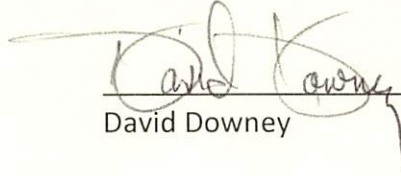
Robert Morrison, Jr.



David Vanderkleed

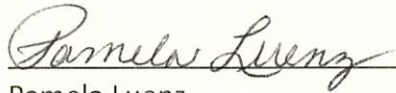


Joshua Shives



David Downey

Attest:



Pamela Luenz



Charlene Brown, Clerk-Treasurer