

TOWN OF SHADELAND
Town Council Meeting Agenda
(subject to change)
Tuesday, June 11, 2024 at 7:00 P.M.

Citizen comments will be heard at item 11. Please hold your comments until that time. Comments are limited to 2 minutes each.

1. Call to order
2. Pledge of Allegiance – Pam
3. Approval of the May 14, 2024 meeting minutes
4. Financial Report – Charlene Brown
 - a. Claims totaling: \$107,790.51
 - b. May 2024 Financials
5. Ken Smith – Project Manager
 - a. CDBG Grant – Public Hearing 6/18/24 at 6:30 pm – please attend
 - b. Salt Barn – Approval for bid after committee approval
 - c. CCMG Grant
6. Road report –Tom Younkin & David Downey
 - a. Trailer & Bobcat mower
7. Park Report – Dave Vanderkleed & Josh Shives
 - a. WiFi & Security Cameras at the park
8. Planning report – Tim Balensiefer
9. Fire report – Allen Bol & David Downey
10. Town Anniversary – Pam Luenz
11. Citizen Comments
12. Council / Clerk / Attorney comments
13. Adjourn

TOWN OF SHADELAND
Town Council Meeting
Tuesday, June 11, 2024 at 7:00 P.M.

Council members present: Michael Kuipers, Tim Balensiefer, Josh Shives, Bob Morrison, David Downey, Dave Vanderkleed (virtually), Pamela Luenz, Stu Weliever, Town Attorney and Charlene Brown, Clerk-Treasurer. All votes by roll call vote.

The meeting was called to order by Mike Kuipers at 7:00 PM at the Shadeland Town Hall.

Pledge of Allegiance was led by Pam.

Josh made the motion to approve the May 14, 2024 minutes, Pam second, all in favor.

Clerk-Treasurer's Report

Char presented the claims for approval. Tim made the motion to approve claims at \$107,790.51, Josh seconded, all in favor.

Bob reviewed records this month. No one had questions. Bob made the motion, Tim seconded, all in favor to approve the May 2024 financials.

Mike will review records next month.

Project Manager

The Town will hold a public hearing on June 18th for the CDBG Grant at 6:30 p.m. Please plan to attend. OCRA only funds a one or two rounds per year. The application will go in by June 28th, and approvals will be notified on or about August 28th.

The Town is exploring options for constructing a salt barn. A proposal has been distributed to the Town Council. Mike would like to have approval from the Town Council to put it out for bid after the committee reviews it one more time. Bob made the motion to put the salt barn out for bid after final review, David D. seconded, all in favor.

The preliminary drawings are in the works for the Community Crossings Grant. We are hoping to open bids at the July meeting. Overall cost is approximately \$800,000.

Highway Department

Tom was not in attendance for the meeting. David D had a conversation with American Paving to discuss a road contract for the 2024/2025 winter season. Tom and Kenneth are quite busy.

Mike distributed a quote and photos for a new mower to attach to the new bobcat for mowing guardrails, etc and trailer to haul it. The total for both is \$20,909.50, we received a \$2,000 trade in and a 10% municipal discount. Stu indicated it was below the public purchase laws for quotes and we could proceed without that. Tim made the motion to approve the purchase of the trailer and mower, David D second, all in favor.

Park Committee

Josh gave the Parks Committee report. The pond is dug out and seeded. It was discussed to put a pier into the pond at the cost of \$27,000 or a bridge at \$30,000. A discussion regarding the cameras and Wi-Fi at the park after motor bikes were tearing up the ball fields. Dave V is working on camera quotes. The locks at the park concession needed to be changed, and that has happened. Dave Drinen brought historical maps for the anniversary celebration. Bob is looking at a barricade for the ball park. At this time they are hoping that it was a one time event. Citizens asked if there was a possibility to put a fence around the pickleball court, but the parks committee doesn't want to pursue that at this time.

Planning Report

Josh gave the planning committee report from May 28th, 2024. John Hack Sr led the meeting. Ty Vanderkolk spoke regarding the Basham properties, and it appears additional splits are available. Ty inquired about a parcelization of his own properties. He would also like to take a parcel and trade it with a conservation subdivision part. The Committee wasn't for or against this, however we may have to change our code on the conservation subdivision. He will also be requesting a variance on the frontage rules. The Committee made the recommendation to approve the parcelization. Ty is giving notice for the July meeting to all neighbors, and post signage for the splits.

4545 S 175 W – a representative did not appear before the committee, however it appears that it would not be able to be split.

Joseph Bartlett appeared on behalf of the Mr. Erwin. We discussed the Sutter parcelization and the Bloomberry subdivision and issues we had with it and why we are where we are. It does not appear it could be parcelized and only one building could be built on that lot.

Josh also indicated the Town should consider looking into other options for small developments or pocket subdivisions.

John asked about the building deposits. Stu recommended sending the money to the Attorney General. Char asked Stu if another option would be to have a public hearing would satisfy the due process as some of them have already been decided that they wouldn't get it back. Stu said it was an option. Bob made the motion to follow Stu's advice and turn it over to the Attorney General's office. Tim seconded, all in favor.

Fire report – David D and Allen Bol

Allen gave the fire report. He would like permission to purchase 5 iPads and associated monthly data plans for those for electronic reporting. David made the motion, Josh seconded, all in favor.

Anniversary Celebration

Pam gave the report on the anniversary celebration. Pam would like to be made aware of any VIPs that would require a name tag. A historical map will be available for pick up. Ken is making the banner that will be made for the driveway. We have four area businesses confirmed.

Citizen Comments:

Jim Stalker has been in contact with Kelly Lippe at the Tippecanoe County Historical Association and would like to give her Pam's contact information for a possible display. The next committee meeting will be June 27th at 6:30 p.m. – they would like her to attend.

Council / Clerk / Attorney comments

Josh indicated we have an empty seat at the planning committee, and he has two people interested in joining the committee.

Tim mentioned he did get with the County about taking over the Flood Plain Administration. Tim went to training to become one today.

David D indicated that there is some various items the council needs to decide what they want done with these items. Stu indicated we would need to declare it surplus or disposal. A resolution would need to be adopted. Someone will need to get a description of what will be disposed of.

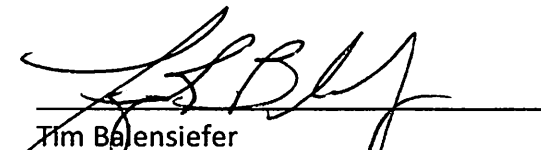
Char mentioned that Crafting Day is on June 15th from 9:00 to 3:00.

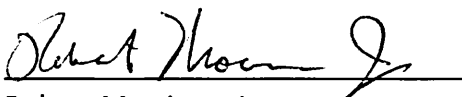
Stu will be sending a small purchases resolution for the Town to consider at the next meeting.


Josh made the motion to adjourn, Tim second, all in favor, to adjourn at 7:50 p.m.


Approved:


Michael Kuipers

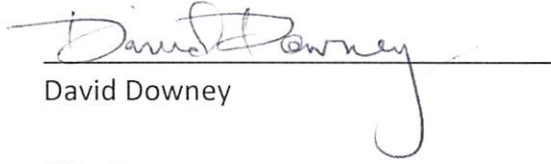

Tim Bajensiefer


Robert Morrison, Jr.


David Vanderkleed

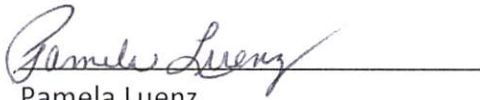


Joshua Shives



David Downey

Attest:



Pamela Luenz



Charlene Brown, Clerk-Treasurer