

# Shadeland

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## Indiana

2485 SR 25 W  
Lafayette, IN 47909  
(765) 477-0116

Charlene Brown, Clerk-Treasurer  
Michael Kuipers, Council President

### TOWN COUNCIL:

Michael Kuipers  
Council President  
Election term:  
01/01/2025 to 12/31/2028

Timothy Balensiefer  
1<sup>st</sup> Vice President  
Election Term:  
01/01/2023 to 12/31/2026

Robert Morrison, Jr.  
2<sup>nd</sup> Vice President  
Election Term:  
01/01/2025 to 12/31/2028

David Downey  
Member  
Election Term:  
01/01/2023 to 12/31/2026

David Vanderkleed  
Member  
Election Term:  
01/01/2023 to 12/31/2026

Steven Tobias  
Member  
Election term:  
01/01/2025 to 12/31/2028

Steven Zehring  
Member  
Election term:  
07/22/2025 to 12/31/2028

### TOWN OF SHADELAND

#### Town Council Meeting Agenda

(subject to change)

Tuesday, December 9, 2025 at 7:00 P.M.

**Citizen comments will be heard at item 10. Please hold your comments until that time. Comments are limited to 2 minutes each**

**\*\*\*ALL SPEAKERS MUST COME TO FRONT OF THE ROOM\*\*\***

1. Call to order
2. Pledge of Allegiance – Char
3. Approval of the November 11, 2025 meeting minutes
4. Financial Report – Charlene Brown
  - A. Claims totaling: \$154,237.30
  - b. November 2025 Financials approval
    1. Volunteer to review records next month
  - c. 2026 Legal Services contract
5. Ken Smith – Project Manager
  - a. Building Demo / CDBG Grant
  - b. CCMG Update
6. Road report –Tom Younkin & David Downey
7. Park Report – Steve Zehring
8. Planning report – Tim Balensiefer
9. Fire report – Allen Bol & Steve Tobias
10. Citizen Comments
11. Council / Clerk / Attorney comments
12. Adjourn

TOWN OF SHADELAND  
Town Council Meeting  
December 9, 2025 at 7:00 P.M.

Council members present: Michael Kuipers, Tim Balensiefer, David Downey, Dave Vanderkleed, Robert Morrison, Jr, Steven Tobias, Steven Zehring, Charlene Brown, Clerk-Treasurer and Stu Weliever, Town Attorney

The meeting was called to order by Mike Kuipers at 7:03 PM at the Shadeland Town Hall.

Pledge of Allegiance was led by Char

Approval of minutes

Tim made the motion, Bob seconded the motion to approve the memoranda from the Executive Session on November 11, 2025. Steve T made the motion, Tim seconded to approve the November 11, 2025 minutes. All in favor

Clerk-Treasurer's Report

Claims for the meeting were presented in the amount of \$154,237.30. There were no questions. Bob made the motion, Steve Z seconded, all in favor.

Bob reviewed records for November 2025. No one had any questions. Tim made the motion, Dave V seconded to approve November 2025 financials, all in favor. Dave V volunteered to review records for December, 2025.

Char presented the 2026 Legal Services contract. Bob made the motion, Steve Z seconded, all in favor to approve the 2026 contract with Stu.

Highway Department

Tom gave the highway report. The snow season has begun. We've had several complaints about mail boxes getting hit. David D made a motion to purchase 5 temporary mailboxes for use in instances such as these, Steve Z seconded, all in favor. There is also a pothole on 375/SR 25. Mike asked Tom to put some cold patch into the pothole for the safety of residents and vehicles.

Park Committee

Steve Z gave the Parks report. The buoys are up at the pond. Steve Z indicated he appreciates Ken's help with getting bids on the new project. Aquatic control recommends adding an aerator to the pond for the health of the pond. Projects are moving right along. They may be given a contribution from the Township Trustee as well.

### Fire report

Allen gave the fire report. Steve T made a motion to approve the new slate of officers, Tim seconded, all in favor.

Mike handed out pictures of the new fire truck. We hope it will be ready for delivery next month.

### Planning Report

There was no planning meeting and nothing to report.

### Project Manager – Ken Smith

The PASER report has been submitted.

Still waiting on utility locates for the CCMG Grant.

The CDBG Grant is probably ready for closeout soon.

### Citizen Comments:

Diane Robinson indicated she was unhappy with snow removal as the plows were 3 feet away from the sides of the roads and left piles 2 foot high. Residents have issues getting through this level of snow. She also indicated she didn't think she should have to leave voice mail as she might not be available when a call would be returned, nor send an email to town hall when she needs something as some people don't send emails.

### Council / Clerk / Attorney comments

Bob asked about our insurance agent, and how long it has been since we have explored other agents.

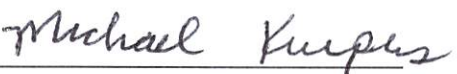
David D also indicated we need to look at our zoning ordinances and get those fixed. Tim would like to join Area Plan. It is a service our property owners already pay for through the County.

David D would also like to review the community room rental and rates. Tim, Steve T and David D will be on a committee to review.

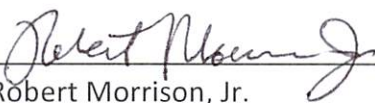
Stu also indicated questions had been brought to his attention regarding the purchase of the fire truck through Sourcewell and Indiana Purchasing Laws. Stu prepared a letter expressing his opinion that using Sourcewell is an acceptable purchasing method.

David D made the motion, Steve Z seconded, all in favor to adjourn at 7:42 p.m.

Approved:

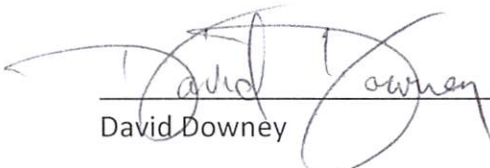
  
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Michael Kuipers

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Tim Balensiefer

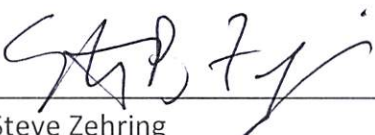
  
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Robert Morrison, Jr.

  
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David Vanderkleed

  
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Steven Tobias

  
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David Downey

Attest:

  
\_\_\_\_\_  
Steve Zehring

  
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Charlene Brown, Clerk-Treasurer